



ATTENTION

LOCAL AREA SALARY AND BENEFITS SURVEY

The Sarasota • Manatee Chapter of the Association of Legal Administrators is providing your firm with the opportunity to participate in the most recent local **Salary and Benefits Survey**. The survey will provide interested members of the Sarasota, Manatee and Venice Bar Associations with statistical information pertaining to salary levels and law firm benefits for staff and associate positions. The Chapter is soliciting information from all law firms in the Sarasota, Bradenton and Venice areas in an effort to provide as much information as possible. **PARTICIPATION IS CRUCIAL** A copy of the survey with compiled data and statistical analysis will be mailed to each participating firm by early October, 2010 in plenty of time to provide you with a powerful resource when hiring new employees and for determining compensation packages for year-end.

ALL DATA WILL BE SUBMITTED TO AN INDEPENDENT RESEARCHER TO BE USED FOR THE SOLE PURPOSE OF COMPILING THE AGGREGATE REPORT. THE DATA SUBMITTED TO THE RESEARCHER WILL BE DESTROYED UPON COMPLETION OF THE REPORT.

Please return this form no later than July 15, 2010. (NOTE: Deadline extended to August 10, 2010)

- We **DO** wish to participate in the Salary and Benefits Survey.
- ALA Member Firms: Enclosed is a check in the amount of \$35.00.
 - Non-Member Firms: Enclosed is a check in the amount of \$50.00.
- Please send the survey to:

FIRM NAME: _____
CONTACT NAME:(Managing Partner/Administrator only) _____
ADDRESS: _____

Contact E-Mail: _____ Phone # _____

- We **DO NOT** wish to participate in the survey; however, we would like to receive a copy of the completed Salary and Benefits Survey. Enclosed find a check in the amount of \$75.00. Please send the survey results to:

FIRM NAME: _____
CONTACT NAME:(Managing Partner/Administrator only) _____
ADDRESS: _____

Contact E-Mail: _____ Phone # _____

PLEASE MAKE CHECK PAYABLE TO: Sarasota • Manatee Chapter, ALA
and RETURN WITH FORM TO:
Cindy Christo Brown
Sarasota • Manatee Chapter, ALA
c/o Adams and Reese, LLP
1515 Ringling Blvd., Suite 700
Sarasota, FL 34236